# First and Last Name



Phone – email – address

# CAREER FOCUS

A highly motivated individual who enjoys working in a team; studying mathematics, with a minor in Business, and pursuing a career in Actuarial Science and Mathematical Finance.

# EDUCATION

**University of New York at New Paltz- Bachelor of Science Mathematics, minor in Business** May 2018

3.9 GPA | Coursework: Real Analysis, Computer Science, Economics, Applied Mathematics

**Boston University** – Courses in Marketing and Business Summer 2016

Summer Study Internship Program

# ACTUARIAL EXAMS

Exam P/Probability Theory passed November 2017

# WORK EXPERIENCE

**Math Assistant**- State University of New York at New Paltz January 2015 - May 2018

* Discussed assigned duties with director of MBA program and attend MBA workshops to provide assistance
* Tutored students in various math and business courses as needed

**Research Aide**- The Research Foundation for SUNY- New Paltz, NY January 2014 - May 2018

* Tutored and encouraged students in Collegiate Science and Technology Entry Program

**Accounting Intern**- Amerijet Boston/IMEX Cargo- Boston, MA July 2017- August 2017

* Gained understanding of front office practices and money handling procedures
* Wrote program using Visual Basic programming to easily input customer transactions to Microsoft Excel
* Enhanced accounting organization to eliminate duplication and efficiency in submitting reports to Quickbooks

**Search Engine Optimization Intern**- Realm Music Group LLC- Boston, MA July 2016 - August 2016

* Discussed, devised plan and researched alternative solutions to generate website traffic growth
* Created Google Analytics account to track website traffic and analyze search engine visibility
* Allowed major search engines to effectively crawl links in website with limited errors through the use of site maps and Webmaster Tools

# SKILLS

**Computer:** Java | HTML | CSS | Visual Basic | Microsoft Office | Mathematica

**Language:** Fluency in Arabic

# HONORS/AWARDS

Who’s Who Among Students in American Universities and Colleges

Chancellor’s Award for Student Excellence

Chi Alpha Sigma Honor Society

State University of New York Athletic Conference Commissioner’s List

State University of New York Athletic Conference All-Academic Team

# ORGANIZATIONS/ACTIVITIES

NCAA Division III Lacrosse

Society for Industrial and Applied Mathematics

Association for Individuals in Mathematics

State University of New York at New Paltz Athletic Department Event Management Team